

ARLINGTON CENTRAL SCHOOL DISTRICT

ANNOUNCEMENTS

March 27, 2020

HEALTH INSURANCE - ANNUAL OPEN ENROLLMENT PERIOD - April 1 - April 30, 2020

One major feature of your health insurance program is the Annual Open Transfer Period. Each year during the month of April, you have the opportunity to choose a different health plan or change the category of coverage from Family to Individual or Individual to Family.

Open Enrollment postings with more detailed information will be sent to all District buildings and departments on or around April 1st.

**** Please note, if you are contemplating a switch to a different health insurance plan or a change from individual to family or family to individual, you must do so between April 1 and April 30, 2020. ****

Unless there is a qualifying event, the next opportunity to make a change will not be until next year's open enrollment in April 2021.

Qualifying Events include (but are not limited to):

- *loss of coverage due to death or divorce of an eligible dependent,*
- *marriage, birth or adoption,*
- *entrance into or termination of a domestic partnership,*
- *commencement of or return from an unpaid leave of absence,*
- *qualifying termination of coverage under another plan, etc.*

Changes NOT made within 60 days of the date of the qualifying event, cannot be made until the following years' Open Enrollment Period, or April 2021.

If you have any questions regarding general information or wish to obtain a health insurance enrollment application, please contact Debbie Bungartz or Doreen Stewart at Central Office— 486-4460 ext. 20197.

DEADLINE:

If you are making a change, your enrollment application must be received by the Benefits Department **no** later than April 30, 2020. Applications received after April 30, 2020 will not be processed.

HEALTH INSURANCE - BUY-OUT NOTICE

If you are eligible for health insurance and are interested in taking advantage of the Health Insurance Declination/Buy-Out Program for the **2020 - 2021** school year, the Benefits Department **MUST** receive your Buy-Out Election Form **and** proof of other health insurance coverage no later than **April 30, 2020**. You must be eligible for health insurance in order to take advantage of the Buy-Out.

The Health Insurance Buy-Out Election Form is available on the District website or by calling the Benefits Department at 486-4460 ext. 20197.

www.arlingtonschools.org/Departments/Human Resources/Benefit Plans/Declination of Health Insurance/Buy-Out

Even if you are a current participant in the Buy-Out Program, a *new* Declination/Buy-Out Form must be submitted each year, along with a copy of your current health insurance card.

Completed and Signed forms and copies of health insurance cards should be returned via inter-office mail to the Central Office Attn: Benefits Department.

<p style="text-align: center;">AFFORDABLE CARE ACT (ACA or Health Care Reform Law) SUMMARY of BENEFITS and COVERAGE</p>
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The Affordable Care Act (ACA or Health Care Reform Law) requires that employees and retirees be provided with an easy-to-understand Summary of Benefits and Coverage (SBC). The SBC's are specific to each health insurance plan (NYSHIP, Dutchess Alt PPO, Healthy Advantage, EPO Select 20, MVP and CDPHP) and are meant to help members understand their benefits and coverages. The SBC's include a description of coverage, examples of coverage, appeals and grievance rights, exceptions and limitations and a glossary of commonly used terms.

In order to comply with the requirements of the law, we have posted the Summary of Benefits and Coverage information on the Arlington Central School District website at: www.Arlingtonschools.org.

You will find it posted under: *Human Resources
Benefit Plans
Summary of Benefits under your Health Insurance Plan.*

Questions can be directed to the Benefits Department at 486-4460 ext. 20197.

Please share this information with any dependents that may be on your plan.